

# **Special Notices**

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District 8 Pre-Bid Meeting

**ILLINOIS DEPARTMENT OF TRANSPORTATION / DIVISION OF HIGHWAYS – MANUAL SALES (01/01/2003)**

ID	Bureau / Manual Name	Unit Cost	Quantity	Total Price
	<b>Bureau of Bridges &amp; Structures</b>			
043	Publications included on 043 <b>(CD ONLY)</b>	<b>\$50.00</b>		\$
	001 Bridge Manual (English)			
	029 Bridge Manual (Metric)			
	036 Culvert Manual (English)			
	037 Culvert Manual (Metric)			
	003 Prestressed Manual (English)			
	030 Prestressed Manual (Metric)			
	038 Sign Structure Manual (English/Metric)			
	005 Standard Plans V1 (English)			
	031 Standard Plans V1 (Metric)			
	032 Structural Services Manual			
007	CADD Manual for Bridges (English)	<b>\$50.00</b>		\$
027	CADD Manual for Bridges (Metric)	<b>\$50.00</b>		\$
008	Drainage Manual	<b>\$90.00</b>		\$
	<b>Bureau of Construction</b>			
045	Construction Manual <b>(CD ONLY)</b>	<b>\$50.00</b>		\$
	<b>Bureau of Design &amp; Environment</b>			
041	Design & Environment Manual <b>(CD ONLY)</b>	<b>\$50.00</b>		\$
033	Highway Standards Manual	<b>\$60.00</b>		\$
040	Standard Specs for Road & Bridge Const. <b>(1997 Edition – Purple)</b> w/Supplemental	<b>\$30.00</b>		\$
050	Standard Specs for Road & Bridge Const. <b>(2002 Edition – Red)</b> w/Supplemental	<b>\$30.00</b>		\$
	<b>Bureau of Land Acquisition</b>			
044	Policies & Procedures & Exhibits <b>(CD ONLY)</b>	<b>\$50.00</b>		\$
	<b>Bureau of Local Roads &amp; Streets</b>			
020	Administrative Policy	<b>\$30.00</b>		\$
021	Federal Aid Procedures for Local Improve.	<b>\$30.00</b>		\$
022	Road, Bridge & Other Related Laws of IL	<b>\$ 7.00</b>		\$
	<b>Bureau of Operations</b>			
024	IL Standard Highway Sign	<b>\$25.00</b>		\$
025	IL Supplement to the MUTCD	<b>\$ 5.00</b>		\$
023	Policy & Procedures (Traffic)	<b>\$30.00</b>		\$
	<b>Bureau of Materials &amp; Physical Research</b>			
039	Geotechnical Manual	<b>\$50.00</b>		\$
034	Manual of Test Procedures for Materials	<b>\$50.00</b>		\$
Total Remittance Due (includes shipping & handling)				\$

NO COD ORDERS / DO NOT SEND CASH

**Manual Sales Office – Information:**

Phone: (217) 785-8971

Office Hours: 8:00 am-Noon/1:30 pm-4:30 pm

**To place your order:**

Complete the order form to the left

Fill in your company's information below

(Please type or print legibly)

Company Name:

Street Address (P. O. Box not acceptable)

City, State, Zip

Attention:

( )

Daytime Phone

E-Mail Address (Mandatory for CD updates)

Make check or money order for total cost payable to (U.S. currency only):

**State Treasurer of Illinois**

**Return this form and remittance to:**

Illinois Department of Transportation  
Manual Sales – Room 012  
2300 South Dirksen Parkway  
Springfield, IL 62764

## Subcontractor Registration

Subcontractors interested in participating on contracts are required to register with the Department. Prequalified contractors, material suppliers and trucking companies are **NOT** required to register. Subcontractors can register electronically at the Department's web site, <http://www.dot.il.gov/>. At the home page click on "Doing Business". The subcontractor registration form is listed under Contractor Services. The registration form requires minimal information and can be completed in minutes. Confirmation, along with a registration number, will be received by e-mail in 1-2 days. Registration is valid for one year and will then require renewal. Questions may be addressed to the Prequalification Section, Bureau of Construction.

Phone: (217) 782-3413

E-mail: [COPPMMD@dot.il.gov](mailto:COPPMMD@dot.il.gov)

# SPECIAL NOTICE

## ADDENDA

It is the contractor's responsibility to determine which, if any, addenda pertains to any project they may be bidding. Failure to incorporate all relevant addenda may cause the bid to be declared unacceptable. With the implementation of only electronic Plans and Proposals the Department will not send addenda to individual plan holders.

Each addendum will be placed with the electronic Plan and/or Proposal on the CD-ROM set until the letting set is complete. Any addendum after the final CD-ROM will be posted on the Internet. Addenda will also be placed on the Addendum/Revision Check sheet. The subscription service will notify subscribers via e-mail of each addendum/revision issued.

The Internet is the Department's primary way of doing business. The subscription service e-mails are an added courtesy the Department provides. It is suggested that bidders check IDOT's web site Doing Business/Letting & Bidding Information page (<http://www.dot.il.gov/desenv/delett.html>) before submitting final bid information.

**IDOT is not responsible for any e-mail related failures.**

Questions may be directed to the Contracts Office at (217) 782-7806 or e-mail [D&Econtracts@dot.il.gov](mailto:D&Econtracts@dot.il.gov).

Technical questions may be directed to Roseanne Nance at (217) 785-5875 or e-mail to [nancer@dot.il.gov](mailto:nancer@dot.il.gov).

# SPECIAL NOTICE

## ELECTRONIC PROPOSALS & PLANS

Beginning with the June 11, 2004 Letting the Department will be offering Proposals and Plans in two (2) forms.

1. Downloaded from the IDOT's web site Doing Business/Letting & Bidding Information page (<http://www.dot.il.gov/desenv/delett.html>) at no cost.
2. CD-ROM at a cost of \$35.00 per letting set (letting set = all Proposals & Plans pertaining to a specific Letting).

To order the CD-ROM one must submit a Request for Authorization to Bid/or Not For Bid Status (Form BDE 124INT).

Firms wishing to bid directly to the Department **MUST** Request Authorization to Bid (Form BDE 124INT). Prospective bidders **MUST** also submit an Affidavit of Availability (Form BC 57). Bids submitted by firms who have not received authorization to bid **WILL NOT BE READ**.

Firms that have not received an authorization form within a reasonable time of complete and correct original document submittal should contact the Department as to status. This is critical in the week before the Letting. These documents must be received by three (3) days before the Letting date. Firms unsure as to authorization status should call the Prequalification Section of the Bureau of Construction at 217-782-3413.

Firms downloading Proposals and/or Plans that do not wish to bid directly to the Department will not be placed on the Not For Bid list unless they request to be added to the list. Such requests shall be made by submitting a Request for Authorization to Bid/or Not For Bid Status form (BDE 124INT).

The Contracts office will now accept these forms via e-mail. Forms can be e-mailed to [D&EContracts@dot.il.gov](mailto:D&EContracts@dot.il.gov). Forms can still be submitted via fax at 217-785-1141.

Beginning with the May 7, 2004 Notice of Letting Bulletin for the June 2004 Letting, plans and proposals will be available on the Department's web site or on CD-ROM **ONLY**. Any questions may be directed to the Contracts office at 217-782-7806 or e-mail [D&EContracts@dot.il.gov](mailto:D&EContracts@dot.il.gov).

Technical assistance may be directed to Roseanne Nance at 217-785-5875 or e-mail [nancer@dot.il.gov](mailto:nancer@dot.il.gov).

# **SPECIAL NOTICE – NCHRP 350**

(Sheet 1 of 2)

The Special Provisions for **TRAFFIC BARRIER TERMINAL TYPE 1, SPECIAL;** and **IMPACT ATTENUATOR** require the use of National Cooperative Highway Research Program (NCHRP) 350 accepted devices, and these devices must be approved by the Department.

The following devices are approved for use. Where an FHWA acceptance date is shown, only the item approved on that date is intended, subject to comments herein:

## **TRAFFIC BARRIER TERMINAL TYPE 1, SPECIAL (TANGENT)**

<b>Name</b>	<b>FHWA Acceptance Date (NCHRP 350) &amp; Code</b>	<b>Comments</b>
ET 2000 Plus	01/18/2000 CC-12G  And  08/22/1995 CC-12C	Wood blockouts only. Wood post system only. Posts 1& 2 to use steel soil tubes (6'-6" or 6'-0") with wood posts. Posts 3-8 to use 4'-6" soil tubes with wood posts.) Soil plates not required.) – OR – Posts 3-8 may be 6' CRT Posts.
SKT	4/2/1997 CC-40	Wood blockouts only. Wood post system only. Posts 1& 2 to use steel soil tubes (6'-6" or 6'-0") with wood posts. Posts 3-8 to use 4'-6" soil tubes with wood posts.) Soil plates not required.) – OR – Posts 3-8 may be 6' CRT Posts.

## **TRAFFIC BARRIER TERMINAL TYPE 1, SPECIAL (FLARED)**

<b>Name</b>	<b>FHWA Acceptance Date (NCHRP 350) &amp; Code</b>	<b>Comments</b>
SRT 350	06/04/1999 CC-51A	Wood post system only.
FLEAT 350	06/01/2001 CC-46C	Wood post system only.
REGENT	05/28/1998 CC-48	

# **SPECIAL NOTICE – NCHRP 350**

(Sheet 2 of 2)

The Impact Attenuator devices indicated by “X” may be used for the corresponding Pay Item(s).

	DEVICE NAME														
PAY ITEM	QUADGUARD	QUADGUARD ELITE	QUADGUARD LMC (1)	TRACC FAMILY	REACT 350	TAU-II FAMILY	SCI-100GM (1)	CAT 350	BRAKEMASTER 350	FLEAT MT	FITCH UNIVERSAL MODULE SYSTEM	ENERGITE III	BIG SANDY SAND BARRELS	QUADGUARD CZ	ABSORB 350
IMPACT ATTENUATORS															
(FULLY REDIRECTIVE, NARROW)	X	X	X	X	X	X	X								
(FULLY REDIRECTIVE, WIDE)	X	X	X	X	X	X									
(SEVERE USE, NARROW)		X	X		X										
(SEVERE USE WIDE)		X			X										
(PARTIALLY REDIRECTIVE)								X	X	X					
(NON-REDIRECTIVE)											X	X	X		
IMPACT ATTENUATORS, TEMPORARY															
(FULLY REDIRECTIVE, NARROW)		X	X	X	X	X	X							X	
(FULLY REDIRECTIVE, WIDE)		X	X	X	X										
(SEVERE USE, NARROW)		X	X		X										
(SEVERE USE WIDE)		X			X										
(NON-REDIRECTIVE)											X	X	X		X

Note (1) – This device is available only for Test Level 3. All other devices are available at either Test Level 2 or Test Level 3.

For more information, review the systems listed above at the following site:

[http://safety.fhwa.dot.gov/fourthlevel/hardware/term\\_cush.htm](http://safety.fhwa.dot.gov/fourthlevel/hardware/term_cush.htm)

Illinois Department of Transportation  
Bureau of Materials and Physical Research  
**APPROVED LIST OF IMPACT ATTENUATORS**  
**Effective January 1, 2004**

Special Provision for Impact Attenuators, Temporary (Effective November 1, 2003)

*(Unless otherwise noted, all impact attenuators are available at either Test Level 2 or Test Level 3.)*

**IMPACT ATTENUATORS (FULLY REDIRECTIVE, NARROW)**

Energy Absorption Systems, Inc.  
One East Wacker Drive  
Chicago, IL 60601-2076  
Phone (312) 467-6750  
**"QUADGUARD"**  
**"QUADGUARD ELITE"**  
**"QUADGUARD LMC"**  
**"REACT 350"**

Trinity Industries, Inc.  
2525 N. Stemmons Freeway  
Dallas, TX 75207  
Phone 800-644-7976  
or 801-292-4461  
**"TRACC"**

Barrier Systems, Inc.  
180 River Road  
Rio Vista, CA 94571-1208  
Phone (888) 800-3691  
**"TAU-II"**

Work Area Protection Corp.  
PO Box 4087  
2500 Production Dr.  
St. Charles, IL 60174-9081  
Phone (800) 327-4417  
**"SCI 100GM"** *(Test Level 3 only)*

**IMPACT ATTENUATORS (FULLY REDIRECTIVE, WIDE)**

Energy Absorption Systems, Inc.  
One East Wacker Drive  
Chicago, IL 60601-2076  
Phone (312) 467-6750  
**"QUADGUARD"**  
**"QUADGUARD ELITE"**  
**"QUADGUARD LMC"**  
**"REACT 350"**



Bureau of Materials and Physical Research  
**APPROVED LIST OF IMPACT ATTENUATORS**  
**Effective January 1, 2004**  
Special Provision for Impact Attenuators (Effective November 1, 2003)

**IMPACT ATTENUATORS (FULLY REDIRECTIVE, WIDE)**  
***continued***

Trinity Industries, Inc.  
2525 N. Stemmons Freeway  
Dallas, TX 75207  
Phone 800-644-7976  
or 801-292-4461  
**“TRACC”**

**IMPACT ATTENUATORS (SEVERE USE, NARROW)**

Energy Absorption Systems, Inc.  
One East Wacker Drive  
Chicago, IL 60601-2076  
Phone (312) 467-6750  
**“QUADGUARD ELITE”**  
**“QUADGUARD LMC”**  
**“REACT 350”**

**IMPACT ATTENUATORS (SEVERE USE, WIDE)**

Energy Absorption Systems, Inc.  
One East Wacker Drive  
Chicago, IL 60601-2076  
Phone (312) 467-6750  
**“QUADGUARD ELITE”**  
**“REACT 350”**

**IMPACT ATTENUATORS (PARTIALLY REDIRECTIVE)**

Trinity Industries, Inc.  
2525 N. Stemmons Freeway  
Dallas, TX 75207  
Phone 800-644-7976  
or 801-292-4461  
**“CAT 350”**

***(Test Level 3 only)***

Bureau of Materials and Physical Research  
**APPROVED LIST OF IMPACT ATTENUATORS**  
**Effective January 1, 2004**

Special Provision for Impact Attenuators (Effective November 1, 2003)

**IMPACT ATTENUATORS (PARTIALLY REDIRECTIVE)**  
***continued***

Energy Absorption Systems, Inc.  
One East Wacker Drive  
Chicago, IL 60601-2076  
Phone (312) 467-6750  
**"BRAKEMASTER 350"**      *(Test Level 3 only)*

Road Systems, Inc.  
3616 Old Howard County Airport  
Big Spring, Texas 79720  
Phone: (915) 263-2435  
**"FLEAT-MT"**

**IMPACT ATTENUATORS (NON-REDIRECTIVE)**

Energy Absorption Systems, Inc.  
One East Wacker Drive  
Chicago, IL 60601-2076  
Phone (312) 467-6750  
**"FITCH UNIVERSAL MODULE SYSTEM"**  
**"ENERGITE III"**

TrafFix Devices, Inc.  
220 Calle Pintoresco  
San Clemente, CA 92672  
Phone: 949-361-5663  
**"BIG SANDY SAND BARRELS"**

Illinois Department of Transportation  
Bureau of Materials and Physical Research  
**APPROVED LIST OF IMPACT ATTENUATORS, TEMPORARY**  
**Effective January 1, 2004**

Special Provision for Impact Attenuators, Temporary (Effective November 1, 2003)

*(Unless otherwise noted, all temporary impact attenuators are available at either  
Test Level 2 or Test Level 3.)*

**IMPACT ATTENUATORS, TEMPORARY (FULLY REDIRECTIVE)**

Energy Absorption Systems, Inc.  
One East Wacker Drive  
Chicago, IL 60601-2076  
Phone (312) 467-6750  
**"QUADGUARD CZ"**  
**"QUADGUARD ELITE"**  
**"QUADGUARD LMC"**  
**"REACT 350"**

Trinity Industries, Inc.  
2525 N. Stemmons Freeway  
Dallas, TX 75207  
Phone 800-644-7976  
or 801-292-4461  
**"TRACC"**

Barrier Systems, Inc.  
180 River Road  
Rio Vista, CA 94571-1208  
Phone (888) 800-3691  
**"TAU-II"**

Work Area Protection Corp.  
PO Box 4087  
2500 Production Dr.  
St. Charles, IL 60174-9081  
Phone (800) 327-4417  
**"SCI 100GM"** *(Test Level 3 only)*

**IMPACT ATTENUATORS, TEMPORARY (NON-REDIRECTIVE)**

Energy Absorption Systems, Inc.  
One East Wacker Drive  
Chicago, IL 60601-2076  
Phone (312) 467-6750  
**"FITCH UNIVERSAL MODULE SYSTEM"**  
**"ENERGITE III"**

Illinois Department of Transportation  
Bureau of Materials and Physical Research  
**APPROVED LIST OF IMPACT ATTENUATORS, TEMPORARY**  
**Effective January 1, 2004**

Special Provision for Impact Attenuators, Temporary (Effective November 1, 2003)

*(Unless otherwise noted, all temporary impact attenuators are available at either  
Test Level 2 or Test Level 3.)*

**IMPACT ATTENUATORS, TEMPORARY (NON-REDIRECTIVE)**  
***continued***

TraFix Devices, Inc.  
220 Calle Pintoresco  
San Clemente, CA 92672  
Phone: 949-361-5663  
**“BIG SANDY SAND BARRELS”**

Barrier Systems, Inc.  
180 River Road  
Rio Vista, CA 94571  
Phone 707-374-6800  
**“ABSORB 350”**

## **SPECIAL NOTICE**

### **ADDITIONAL AWARD CRITERIA**

Some projects let by the Department contain a special provision titled, ADDITIONAL AWARD CRITERIA. This special provision requires the “as read” low bidder to list the source of supply and delivery of key materials and to disclose whether or not the Contractor has been the subject of any labor action.

This information must be submitted to the Department, on the form included with the special provision, within 7 working days after the date of the bid opening. It is the responsibility of each bidder to determine the results of the letting. **Failure to submit the form within 7 working days after the Letting may be cause for rejection of the bid as nonresponsive.**

Questions may be directed to Mr. Jim Duncan at 217-782-7806 or [duncanjr@dot.il.gov](mailto:duncanjr@dot.il.gov).

# **SPECIAL NOTICE**

## **Apprenticeship and Training Certification**

Public Act 93-0642 has added a new section to the Illinois Procurement Code (Section 30-22) that establishes additional responsible bidder requirements that are consistent with or supplemental to existing department rules published at Rules for Prequalification of Contractors and Issuance of Plans and Proposals, 44 Illinois Administrative Code 650.

In particular, new Section 30-22(6) provides that in order to be considered a responsible bidder, a contractor must “participate in applicable apprenticeship and training programs approved by and registered with the United States Department of Labor Bureau of Apprenticeship and Training.” In addition, the contractor as a bidder must assure that all subcontractors also participate in such applicable programs. Apprenticeship and training programs are sponsored and operated on a voluntary basis by individual employers, employer associations, or partnerships between employers and labor unions. Information about approval and registration of these programs may be found at [http://www.doleta.gov/atels\\_bat/](http://www.doleta.gov/atels_bat/).

This requirement will be enforced by means of a certification and disclosure provision included in the proposal documents subject to the new law. Federal aid contract proposals do not contain the requirement. A bidder that is not able to certify and disclose participation will not be considered responsible and eligible for award of the contract.

Questions regarding the application of this requirement may be directed to Jim Duncan at 217-782-7806 or [Duncanjr@dot.il.gov](mailto:Duncanjr@dot.il.gov).

# Special Notice Regarding IDOT Proposals, Authorization To Bid & Requests For Plans & Proposals

## ABOUT IDOT PROPOSALS

All proposals issued by IDOT are potential bidding proposals. Each proposal contains all Certifications and Affidavits, a Proposal Signature Sheet and a Proposal Bid Bond required for Prime Contractors to submit a bid after written AUTHORIZATION TO BID has been issued by IDOT's Central Bureau of Construction.

## ABOUT AUTHORIZATION TO BID

**WHO CAN BID?:** Bids will be accepted from only those companies that **request and receive** written **Authorization to Bid** from IDOT's Central Bureau of Construction. To request authorization, a potential bidder **must complete and submit Part B of the Request for Authorization to Bid/Not for Bid Status form (BDE 124INT)**.

**WHAT CONSTITUTES AUTHORIZATION TO BID?:** When a prospective prime bidder submits the BDE 124INT form he/she must indicate at that time which items are being requested for Bidding purposes. Only those items requested For Bidding will be analyzed. After the request has been analyzed, the bidder will be issued a **Proposal Denial and/or Authorization Form**, approved by the Central Bureau of Construction, that indicates which items have been approved for Bidding. If **Authorization to Bid** cannot be approved, the **Proposal Denial and/or Authorization Form** will indicate the reason for denial.

**FIRMS UNSURE AS TO AUTHORIZATION STATUS?** Firms that have not received an authorization form within a reasonable time of complete and correct original document submittal should contact the department as to status. This is critical in the week before the letting. These documents must be received by three days before the letting date. Firms unsure as to authorization status should call the Prequalification Section of the Bureau of Construction at 217/785-4927.

## ABOUT REQUESTS FOR PLANS & PROPOSALS

The request form used for ordering plans and proposals, Form BDE 124INT (Revised 6/2004), has been designed to provide better communication between requesters and IDOT personnel who are responsible for processing plan and proposal orders. If requesters follow the instructions printed on the reverse side of the form, it will help save time, eliminate errors and expedite the processing of requests.

Requests for plans and proposals will not be honored unless submitted on the proper form, a copy of which is included in this issue of the Transportation Bulletin.

### Notice

NO AUTHORIZATION TO BID WILL BE ISSUED UNTIL A **COMPLETED PART B OF FORM BDE 124INT** AND THE **ORIGINAL** AFFIDAVIT OF AVAILABILITY HAS BEEN FILED WITH THE CENTRAL BUREAU OF CONSTRUCTION

## **SPECIAL NOTICE REGARDING JOINT VENTURES**

On July 29, 1997, the Illinois Department of Transportation adopted amended administrative rules governing "Prequalification of Contractors & Issuance of Plans & Proposals". Pursuant to those rules, procedures for analysis and Authorization to Bid on for joint ventures on state lettings will henceforth be as follows:

- 1) Prequalified contractors may combine their available bidding capacity and request Authorization to Bid for a single contract to bid as a joint venture after department approval.
- 2) Each request for approval of a joint venture shall be indicated by the filing of a Certificate of Joint Venture for each contract for which approval is sought. It identifies the managing party and indicates the conditions under which the joint venture exists. The joint venture agreement shall be available to the Department for inspection. Each joint venture party shall also submit an Affidavit of Availability. The original Certificate of Affidavits must be received no later than 4:30 p.m. prevailing time seven days prior to the scheduled date of the letting for which Authorization to Bid is sought.
- 3) Very large and complex projects may be designated as being eligible for "unrestricted joint venturing", and will be clearly denoted as such in the Transportation Bulletin. These projects will not be subject to restrictions with respect to the number of parties or other joint ventures conditions, but will still be required to submit a Certificate of Joint Venture and individual affidavits by the aforementioned time and date before Authorization to Bid will be considered.
- 4) On projects estimated by the department at greater than \$1,000,000 and not designated for (unrestricted joint venturing), Joint Ventures shall have no more than three parties.
- 5) On projects estimated by the department at less than \$1,000,000 Joint Ventures shall have no more than three parties. One or more of the parties must have insufficient available individual prequalification ratings to be Authorized to Bid, unless one of the following conditions exist:
  - a) There is fifty-one percent or more common controlling ownership between the parties.
  - b) There common management between the firms where the officers, directors or general partners control the board of directors and/or management of each party.
- 6) Contractors with financial ratings are based upon unaudited financial statements will not be permitted to joint venture with each other to bid contracts which the department estimates at greater than \$500,000. However, such firms may be permitted to joint venture with firms who have a financial rating based upon an audited statement to bid on contracts the department estimates at greater than \$500,000.
- 7) If a party's work rating is limited by its maximum financial rating, the full value of the computed work rating will be used in analyzing the joint venture request. However, the combined maximum work rating in any category shall not exceed the combined financial ratings of the joint venture.

Copies of all required joint venture forms are attached to each Transportation Bulletin.

Please note that signed and notarized originals of all required joint venture forms mentioned above must be received by 4:30 p.m. prevailing time seven days prior to the scheduled letting date. These forms should be mailed to the following address:

Illinois Department of Transportation  
Bureau of Construction  
2300 S. Dirksen Parkway, Room 322  
Springfield, Illinois 62764

Any questions should be directed to the Prequalification Engineer, at 217/782-3413.





Letting: \_\_\_\_\_

Item No.: \_\_\_\_\_

Joint Venture Name: \_\_\_\_\_

Managing Party: Firm #1 is the managing party and must be the first company named in the joint venture.

**Firm #1/Managing Party**

**Firm #2**

**Firm #3**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Indicate the circumstances which apply to the Joint Venture.

☐ The project is estimated at less than \$1,000,000 and the following conditions exist:

☐ 1. One or more of the firms do not have the required financial capacity.

☐ Firm #1      ☐ Firm #2      ☐ Firm #3  
does not have sufficient available prequalification financial rating to perform the work.

☐ 2. One or more firms do not have the required work capacity.

☐ Firm #1      ☐ Firm #2      ☐ Firm #3  
does not have sufficient available prequalification work ratings to perform fifty percent of the work.

☐ 3. There is fifty-one percent or more common controlling ownership between the firms.

☐ Firm #1      ☐ Firm #2      ☐ Firm #3  
A statement indicating the relationship of the firms is attached.

☐ 4. The firms have common management.

☐ Firm #1      ☐ Firm #2      ☐ Firm #3  
A statement indicating the nature of common management is attached.

☐ The project is estimated at greater than \$1,000,000 and has been designated for restricted joint venturing. Joint venture restricted to three firms.

☐ The project is estimated at greater than \$1,000,000 and has been designated for unrestricted joint venturing. Names of additional firms are attached.

I / We being duly sworn, do hereby declare this to be a true and correct statement.

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Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ , \_\_\_\_\_ .  
My commission expires \_\_\_\_\_ .  
\_\_\_\_\_  
(Notary Public)

(Notary Seal)

Firm #1/Managing Party \_\_\_\_\_  
Print Name Title  
\_\_\_\_\_  
Signature (Proprietor, Partner, Officer or Director)

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Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ , \_\_\_\_\_ .  
My commission expires \_\_\_\_\_ .  
\_\_\_\_\_  
(Notary Public)

(Notary Seal)

Firm #2 \_\_\_\_\_  
Print Name Title  
\_\_\_\_\_  
Signature (Proprietor, Partner, Officer or Director)

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Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ , \_\_\_\_\_ .  
My commission expires \_\_\_\_\_ .  
\_\_\_\_\_  
(Notary Public)

(Notary Seal)

Firm #3 \_\_\_\_\_  
Print Name Title  
\_\_\_\_\_  
Signature (Proprietor, Partner, Officer or Director)

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This form must be received by the Department at the following address no later than 4:30 pm prevailing time at least seven (7) days prior to the letting of interest.

Illinois Department of Transportation  
Bureau of Construction  
Room 322  
2300 South Dirksen Parkway  
Springfield, Illinois 62764

## Illinois Department of Transportation

# INVITATION FOR BIDS

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Volume VII

Springfield, Illinois, May 14, 2004

No. 19a

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This invitation is the official advertisement and solicitation for bids issued by the Illinois Department of Transportation to secure the performance of highway work by contract, airport work by contract and contract work solicited by the Illinois Department of Natural Resources. The Invitation for Bids is published in the Transportation Bulletin and is available on the Department's Internet website at <http://www.dot.il.gov> and through electronic subscription. Questions concerning this invitation should be directed to:

Mr. Jim Duncan  
Chief Contract Official  
Harry R. Hanley Building  
Room 323  
2300 South Dirksen Parkway  
Springfield, IL 62764  
(217)782-7806  
Fax: (217)785-1141  
TDD: (217)524-4875  
[duncanjr@dot.il.gov](mailto:duncanjr@dot.il.gov)

### **NOTICE OF LETTING - June 11, 2004**

1. **LETTING DUE DATE AND TIME FOR SUBMISSION AND OPENING OF BIDS.** The Department of Transportation is requesting offers in the form of sealed bids from responsible contractors to fill the State's needs as described in this invitation. Sealed bids for the contract items described herein will be accepted at the above address of the Chief Contract Official and at the auditorium in the Harry R. Hanley Building by U.S. Mail, delivery service or hand deposit until 10:00 a.m. prevailing local time **June 11, 2004**, at which time the bids will be publicly opened and read. The Department will not open or read bids received after the stated opening date and time.
2. **RULES GOVERNING LETTING.** This letting is subject to and governed by the rules of the Department adopted at 44 Illinois Administrative Code 650 and 44 Illinois Administrative Code 660, and by the provisions of this invitation. Copies of the rules are available by contacting the above address of the Chief Contract Official.
3. **INSTRUCTIONS TO BIDDERS.** Read the following instructions carefully before submitting any bid. Failure to follow these instructions and the rules may result in the rejection of your bid. The Department reserves the right to reject any and all bids, to waive minor or immaterial irregularities, informalities or technicalities, to advertise for new bids, or to request confirmation or clarification from any bidder regarding a bid.

- (a) **CONTRACT ITEM DESCRIPTIONS.** A summary description of each contract item advertised in this invitation is given following these instructions by Item numbers. Bids shall be submitted by Item number. A contract number appears after the Item number. The contract number will also be shown on the contract documents for the contract that the Item number represents. The summary description provided for the proposed work, quantities and time for completion for each Item are for information only and are subject to the terms published in the contract documents for bidding.
- (b) **CONTRACT DOCUMENTS FOR BIDDING.** Contract documents for bidding include a Notice to Bidders, Specifications, Proposal, Contract and Contract Bond document and a set of Plan documents. These documents may be separate or combined into one document. Contract documents for bidding applicable to each Item number advertised in this invitation may be examined at the above address of the Chief Contract Official. In addition, contract documents for bidding highway work may be examined at the respective District Offices in which the prospective work is located. The names and addresses of the District Engineers are as follows:

District	District Engineer	Address
1	J. P. Kos	201 West Center Court, Schaumburg, IL 60196-1196
2	G. Mounts	819 Depot Avenue, Dixon, IL 61021
3	D. O'Keefe	700 East Norris Drive, Ottawa, IL 61350
4	J. E. Crowe	401 Main Street, Peoria, IL 61602-1111
5	D. Clark	Route 133 West, Paris, IL 61944
6	C. Reed	126 East Ash Street, Springfield, IL 62704-4766
7	S. E. Grabski	State Highway Building, Effingham, IL 62401
8	M. C. Lamie	1102 Eastport Plaza Dr., Collinsville, IL 62234
9	T. Zerrusen	State Highway Building, P.O. Box 100, Carbondale, IL 62901-0100

Contract documents for bidding will not be loaned to prospective bidders. They may be purchased at the above address of the Chief Contract Official. A form for purchases is included in the Transportation Bulletin, and is entitled "Request for Proposal Forms and Plans & Request for Authorization to Bid" (BDE 124). A charge of \$35 will be made for each contract item requested. Payment shall be made by check, bank draft, or money order payable to the order of Treasurer, State of Illinois. Currency will not be accepted. No refunds will be made for contract documents returned or not bid.

- (c) **PREQUALIFICATION.** Any contractor desiring to bid shall be prequalified in accordance with the rules of the Department, adopted at 44 Illinois Administrative Code 650, prior to being granted Authorization to Bid. Prequalification may be waived for particular contract items. In such cases, the manner of determining bidder responsibility will be stated in the contract documents for bidding. Contractors who desire to become prequalified or to renew their prequalification for this letting must file with the Department of Transportation, Bureau of Construction, Room 322, 2300 South Dirksen Parkway, Springfield, Illinois 62764, a Contractor's Statement of Experience and Financial Condition no later than 4:30 p.m. prevailing local time, May 21, 2004. A Contractor will not be prequalified for this letting unless the statement is received before the time and day established.

- (d) AUTHORIZATION TO BID. Contractors planning to bid MUST request Authorization to Bid prior to 4:30 p.m. prevailing time June 8, 2004. No Authorization to Bid will be issued after that time. Requests for Authorization to Bid submitted by U.S. Mail or courier delivery will not be honored unless received prior to 4:30 p.m. prevailing local time June 8, 2004, at the Department of Transportation, Bureau of Construction, Room 322, 2300 South Dirksen Parkway, Springfield, Illinois 62764. A form to request authorization to bid is included in the Transportation Bulletin, and is entitled "Request for Proposal Forms and Plans & Request for Authorization to Bid" (BDE 124).
- (e) AFFIDAVIT OF AVAILABILITY. With each request for Authorization to Bid, prospective bidders shall submit a sworn statement, showing all uncompleted contracts awarded to them and all low bids pending award for all public and private work using the format shown in the Affidavit of Availability Form attached to this bulletin. The sworn statement relative to contracts and pending awards must be in complete detail, and must be properly signed and acknowledged. Facsimiles of the sworn statement will be accepted for analysis, but Authorization to Bid will be issued only upon receipt of a signed and properly completed original statement. Any omission or misstatement of fact in the sworn statement will be considered as sufficient grounds for the disqualification of the bidder and the rejection of bids. Prospective bidders shall notify the Department promptly of any low bids pending award or contracts awarded which might occur between the date of submission of the sworn statement and the date of letting. A form to report this information is included in the Transportation Bulletin, and is entitled "Affidavit of Availability" (BC 57).
- (f) JOINT VENTURES. The Transportation Bulletin includes a Special Notice Regarding Joint Ventures. The Special Notice explains the procedures for approval to bid as a joint venture. Prequalified contractors desiring to bid as a joint venture must submit the properly completed documentation no later than 4:30 p.m. prevailing local time June 4, 2004. The required joint venture forms are included in the Transportation Bulletin, and entitled "Request for Proposal Forms and Plans & Request for Authorization to Bid" (BDE 124), "Affidavit of Availability" (BC 57) and Certificate of Joint Venture" (BC 2267). The original BC 2267 must be submitted.
- (g) EXAMINATION OF CONTRACT DOCUMENTS AND SITE OF THE WORK. The bidder shall, before submitting a bid on any contract item, carefully examine the provisions of the contract documents for bidding and all contract documents referenced therein that comprise the contract as defined in Article 101.09 of the Standard Specifications for Road and Bridge Construction. The bidder shall inspect in detail the site of the proposed work, investigate and become familiar with all the local conditions affecting the contract and the detailed requirements of construction.

If the Department has made a sub-surface examination of the site of the work, the borings, test pits, or other information pertaining thereto are available for examination by all bidders by written request to the office of the District Engineer of the district in which the work is to be performed. The availability of subsurface information from the Department is solely for the convenience and information of the bidder and shall not relieve the bidder of the duty to make, and the risk of making, examinations and investigations as required to assess conditions affecting the work. Any data furnished in the contract plans is for information only and does not constitute a part of the contract. The Department makes no representation or warranty, express or implied, as to the information conveyed or as to any interpretations made from the data.

Submission of a bid shall be a conclusive assurance and warranty the bidder has made these examinations and the bidder understands all requirements for the performance of the work. If the bid is accepted, the bidder will be responsible for all errors in the proposal resulting from a failure or neglect to comply with these instructions. The Department will not be responsible for any costs, expenses, losses, or change in anticipated profits resulting from such failure or neglect of the bidder to make these examinations.

The bidder shall take no advantage of any error or omission in the proposal and advertised contract. Any prospective bidder who desires an explanation or interpretation of the plans, specifications, or any of the contract documents, shall request such in writing from the Central Bureau of Design and Environment at the above address of the Chief Contract Official. The request should be made in sufficient time to allow a written reply by the Department that can reach all prospective bidders before submission of their bids. Any reply given a prospective bidder concerning any of the contract documents, plans, and specifications will be furnished to all prospective bidders in the form determined by the Department including, but not limited to, an addendum, if the information is deemed by the Department to be necessary in submitting bids or if the Department concludes the information would aid competition. Oral explanations, interpretations, or instructions given before the submission of bids unless at a prebid conference will not be binding on the Department.

- (h) ADDITIONAL INSTRUCTIONS. The Notice to Bidders, Specifications, Proposal, Contract and Contract Bond document for each contract item includes specific and additional information and instructions pertaining to submission of bids. That information should be carefully read and the instructions followed by the bidder.
- 4. IMPORTANT DATES FOR BIDDERS. All due dates published in this invitation are summarized for convenient reference by potential bidders on the page entitled "Important Dates for Bidders". Bidders are cautioned that all due dates are strictly enforced.
- 5. PART OF THE CONTRACT. This invitation is made part of the contract by operation of Article 101.09 of the Standard Specifications for Road and Bridge Construction.

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This invitation issued under the authority of the Department of Transportation, State of Illinois.

Timothy W. Martin, Secretary of Transportation

# IMPORTANT DATES FOR BIDDERS

## **June 11, 2004 Supplemental Bid Opening**

There are five important dates that bidders must be aware of when planning to bid on projects advertised by the Illinois Department of Transportation. Those dates for the **June 11, 2004** Letting are as indicated below:

### **PREQUALIFICATION**

Any contractor who desires to become prequalified to bid on work advertised by IDOT must submit the properly completed prequalification forms to the Bureau of Construction no later than 4:30 p.m. prevailing time twenty-one days prior to the letting of interest. This prequalification requirement applies to first time contractors, contractors renewing expired ratings, contractors maintaining continuous prequalification or contractors requesting revised ratings.

The prequalification cut-off date is 4:30 p.m. prevailing time **May 21, 2004**  
Also, to be eligible to bid, existing prequalification ratings must be effective through the date of letting.

### **JOINT VENTURES**

Prequalified contractors wishing to combine bidding capacity and bid items as joint ventures must submit the appropriate properly completed forms no later than 4:30 p.m. prevailing time, seven (7) days prior to the letting date. The required joint venture forms are the "Request for Proposal Forms and Plans & Request for Authorization to Bid" (BDE 124), the ORIGINAL "Affidavit of Availability" (BC 57) and the ORIGINAL "Certificate of Joint Venture" (BC 2267).

The Joint venture cut-off date is 4:30 p.m. prevailing time **June 4, 2004**

### **REQUESTS FOR AUTHORIZATION TO BID**

Contractors wanting to bid on items included in a particular letting must submit the properly completed "Request for Proposal Forms and Plans & Request for Authorization to Bid" (BDE 124) and the properly completed ORIGINAL "Affidavit of Availability" (BC 57) to the proper office no later than 4:30 p.m. prevailing time, three (3) days prior to letting date. The Authorization to Bid request cut-off date is 4:30 p.m. prevailing time **June 8, 2004**

### **SUBMITTAL OF BIDS**

The time and place of letting is always listed in the Transportation Bulletin. Most lettings are held at 10:00 a.m. prevailing time in the Auditorium of the IDOT Harry R. Hanley Building located at 2300 South Dirksen Parkway, Springfield, Illinois.

No bid will be accepted unless delivered prior to the time specified in the Transportation Bulletin. Bidders submitting bids by U.S. Mail or courier are cautioned to allow sufficient time for delivery.

### **DBE UTILIZATION PLANS**

Projects requiring DBE participation require the AS-READ-LOW-BIDDER to submit the required utilization plan to the Bureau of Small Business within seven (7) working days after the letting.

The cut-off date for the submittal of required DBE utilization plans is **June 22, 2004**

## Letting Item Descriptions

Electrical

Miscellaneous

Review & Inspection



**ELECTRICAL SECTION**

215. Contract No. 72916 Sangamon County District 6  
Section ((107Z-6,X-5)(107Z-7,X-6))TS-6  
FAP Route 67 (IL 97)  
Traffic signal upgrades along Illinois Route 97 at the intersections of Madison Street, Jefferson Street and MacArthur Boulevard in Springfield; includes 4 illuminated signs (special); remove existing traffic signal equipment; traffic control and protection; mobilization. (Completion Date: August 29, 2004) (Job No. C-96-001-05) (6-00304-0000) (0.00% DBE)
216. Contract No. 62522 DuPage County District 1  
Section 2004-029TS  
FAP Route 338 (IL 59) Project CMF-338(30)  
Fiber optic communication network along Illinois Route 59 from Army Trail Road to Smith Road in Hanover Park; includes 4,125 ft conduit in trench; 208 ft conduit pushed; 4,105 ft trench and backfill; 5,932 ft electric cable in conduit; 134 ft detector loop; handhole; 4,242 ft fiber optic cable; remove existing traffic signal equipment; re-optimize traffic signal system; traffic control and protection; mobilization. (35 Working Days) (Job No. C-91-312-02) (1-76465-0100) (0.00% DBE)

**RE-ADVERTISED SECTION**

Items 217 and 219 are being re-advertised for bids. Contractors and suppliers who requested plans and proposals for these items in connection with the previous advertisement should request the complete set to ensure that revised and/or added material is issued. A charge of \$35 will be made for each CD ROM Letting Set (Letting Set = all plans, proposals and addenda pertaining to a specific letting).

**MISCELLANEOUS SECTION**

217. Contract No. 62344 Various Counties District 1  
Section 2001-158I  
Various Routes  
Fence repair along various routes located south of Illinois Route 38 within the district; includes 2,500 ft woven wire fence; 2 pull post arrangements; 50 chain link fence post sleeves repair; 215 ft chain link fence; 22,860 ft chain link fabric; 55 terminal posts; 925 line posts; 75 posts; 2,000 ft fence rail removal; 875 sq ft chain link gates; 50 ft chain link fence removal. (Completion Date: April 30, 2005) (Job No. C-91-499-01) (0-00844-1025 & MCHD) (10.00% DBE)

PREVIOUS LETTING: November 7, 2003 (Item 39)

PREVIOUS LETTING: April 23, 2004 (Item 186)

212, Contract 68390, is being changed and advertised as 218. If you have requested plans for 212, your name has been removed from that list and added to the list for 218. If you have any questions, please contact Jim Duncan (217) 782-7806 or e-mail at [duncanjr@dot.il.gov](mailto:duncanjr@dot.il.gov).

218. Contract No. 68390 Knox-Tazewell Counties District 4  
Section D4 BRIDGE PAINTING 2004-1  
FAP Route 665 (IL 116)  
Cleaning and painting of the following structures: IL Route 116/8/29 over Richland Street, IL Route 116/8/29 over Edmund Street, IL Route 116 over Cedar Creek in East Peoria and two miles west of IL Route 41; includes cleaning and painting 3 steel bridges; containment and disposal of lead paint cleaning residues; mobilization; traffic control and protection. (40 Working Days) (Job No. C-94-033-04) (0-01004-4002) (0.00% DBE)

PREVIOUS LETTING: March 5, 2004 (Item 30)

219. Contract No. 62729 Various Counties District 1  
Section 2004-011I  
Various Routes (VARIOUS)  
Fence repair and installation along various expressways and arterial routes north of and including Illinois Route 38; includes 2,500 ft woven wire fence; 215 ft chain link fence; 22,860 ft chain link fabric; 55 terminal posts; 925 line posts; 75 posts (special); 875 sq ft chain link gates (special); 2,000 ft fence rail removal; 50 ft chain link fence removal; mobilization. (Completion Date: April 30, 2005) (Job No. C-91-157-04) (0-00844-1042 MCHD) (0.00% DBE)

PREVIOUS LETTING: April 23, 2004 (Item 145)

**FOR REVIEW AND INSPECTION ONLY**

Items 6P and 7P are NOT included in the June 11, 2004 Letting but are expected to be included in an undetermined, future letting. They are being published to allow for review and inspection by potential bidders and suppliers. They are NOT for bidding purposes at this time

6P, Contract 68231, was previously advertised as 77 on the June 11, 2004 Letting. If you requested a CD ROM for item 77, your request has been transferred to 6P. If you have any questions, please contact Jim Duncan (217) 782-7806 or e-mail at [duncanjr@dot.il.gov](mailto:duncanjr@dot.il.gov).

**NOTICE – PREQUALIFICATION WAIVER**

Pre-qualification of bidder with the Department of Transportation is not required on the BELOW item; however, prospective bidders must comply with paragraph 3d of the Invitation For Bid in the Transportation Bulletin.

6P. Contract No. 68231 Peoria-Tazewell Counties District 4  
Section D4 I-74 SUPPLY CONTRACT 2005  
FAI Route 74 (I-74) Project IM-74-4(144)89  
Supplying high mast poles for lighting located along Interstate 74 from west of Sterling Avenue to east of Washington Street in Peoria; includes 164 High Mast Light Towers (material only). (Completion Date: October 31, 2006) (Job No. C-94-042-02) (4-00022-1200) (0.00% DBE)

7P, Contract 68408, was previously advertised as 78 on the June 11, 2004 Letting. If you requested a CD ROM for item 78, your request has been transferred to 7P. If you have any questions, please contact Jim Duncan (217) 782-7806 or e-mail at [duncanjr@dot.il.gov](mailto:duncanjr@dot.il.gov).

**NOTICE – PREQUALIFICATION WAIVER**

Pre-qualification of bidder with the Department of Transportation is not required on the BELOW item; however, prospective bidders must comply with paragraph 3d of the Invitation For Bid in the Transportation Bulletin.

7P. Contract No. 68408 Peoria-Tazewell Counties District 4  
Section D4 I-74 SUPPLY CONTRACT 2005-1  
FAI Route 74 (I-74) Project IM-74-4(147)89  
Supply luminaires for lighting along Interstate 74 from west of Sterling Avenue to east of Washington Street in Peoria; includes 958 high mast luminaires, 400w high pressure sodium; 272 underpass luminaires, 100w high pressure sodium; 486 tunnel luminaires, 400w high pressure sodium; 29 tunnel luminaires, 100w high pressure sodium; (Completion Date: October 31, 2006) (Job No. C-94-084-04) (4-00022-1200) (0.00% DBE)

## **REVISIONS TO THE ILLINOIS PREVAILING WAGE RATES**

The Prevailing rates of wages are included in the Contract proposals which are subject to Check Sheet #5 of the Supplemental Specifications and Recurring Special Provisions. The rates have been ascertained and certified by the Illinois Department of Labor for the locality in which the work is to be performed and for each craft or type of work or mechanic needed to execute the work of the Contract. As required by Prevailing Wage Act (820 ILCS 130/0.01, et seq.) and Check Sheet #5 of the Contract, not less than the rates of wages ascertained by the Illinois Department of Labor and as revised during the performance of a Contract shall be paid to all laborers, workers and mechanics performing work under the Contract. Post the scale of wages in a prominent and easily accessible place at the site of work.

If the Illinois Department of Labor revises the prevailing rates of wages to be paid as listed in the specification of rates, the contractor shall post the revised rates of wages and shall pay not less than the revised rates of wages. Current wage rate information shall be obtained by visiting the Illinois Department of Labor web site at <http://www.state.il.us/agency/idol/> or by calling 312-793-2814. It is the responsibility of the contractor to review the rates applicable to the work of the contract at regular intervals in order to insure the timely payment of current rates. Provision of this information to the contractor by means of the Illinois Department of Labor web site satisfies the notification of revisions by the Department to the contractor pursuant to the Act, and the contractor agrees that no additional notice is required. The contractor shall notify each of its subcontractors of the revised rates of wages.



# Illinois Department of Transportation

Bureau of Construction  
2300 South Dirksen Parkway/Room 322  
Springfield, Illinois 62764

## Affidavit of Availability For the Letting of \_\_\_\_\_

**Instructions:** Complete this form by either typing or using black ink. "Authorization to Bid" will not be issued unless both sides of this form are completed in detail. Use additional forms as needed to list all work.

### Part I. Work Under Contract

List below all work you have under contract as either a prime contractor or a subcontractor. It is required to include all pending low bids not yet awarded or rejected. In a joint venture, list only that portion of the work which is the responsibility of your company. The uncompleted dollar value is to be based upon the most recent engineer's or owners estimate, and must include work subcontracted to others. If no work is contracted, show **NONE**.

	1	2	3	4	Awards Pending	
County and Section Number						
Contract With						
Estimated Completion Date						
Total Contract Price						Accumulated Totals
Uncompleted Dollar Value if Firm is the Prime Contractor						
Uncompleted Dollar Value if Firm is the Subcontractor						
Total Value of All Work						

### Part II. Awards Pending and Uncompleted Work to be done with your own forces.

List below the uncompleted dollar value of work for each contract and awards pending to be completed with your own forces. All work subcontracted to others will be listed on the reverse of this form. In a joint venture, list only that portion of the work to be done by your company. If no work is contracted, show **NONE**.

						Accumulated Totals
Earthwork						
Portland Cement Concrete Paving						
Bituminous Plant Mix						
Bituminous Aggregate Mixture						
Miscellaneous Bituminous Paving						
Clean & Seal Cracks/Joints						
Aggregate Bases & Surfaces						
Highway, R.R. and Waterway Structures						
Drainage						
Electrical						
Cover and Seal Coats						
Miscellaneous Concrete Construction						
Landscaping						
Fencing						
Guardrail						
Painting						
Signing						
Fabrication						
Building Construction						
Other Construction (List)						
Totals						

Disclosure of this information is **REQUIRED** to accomplish the statutory purpose as outlined in the "Illinois Procurement Code". Failure to comply will result in non-issuance of an "Authorization To Bid." This form has been approved by the State Forms Management Center.

**Part III. Work Subcontracted to Others.**

For each contract described in Part I, list all the work you have subcontracted to others.

	1	2	3	4	Awards Pending
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Total Uncompleted	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

I, being duly sworn, do hereby declare that this affidavit is a true and correct statement relating to ALL uncompleted contracts of the undersigned for Federal, State, County, City and private work, including ALL subcontract work, ALL pending low bids not yet awarded or rejected and ALL estimated completion dates.

Subscribed and sworn to before me

this \_\_\_\_\_ day of \_\_\_\_\_

Type or Print Name \_\_\_\_\_

Officer or Director

Title

Signed \_\_\_\_\_

\_\_\_\_\_  
Notary Public

My commission expires \_\_\_\_\_

(Notary Seal)

Company \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_



# Illinois Department of Transportation

Bureau of Design & Environment  
2300 South Dirksen Parkway / Room 323  
Springfield, Illinois 62764

## Request for Authorization to Bid/or Not For Bid Status

Contractor Number \_\_\_\_\_

### TYPE OR USE BLACK INK

The undersigned has downloaded the Proposals and/or Plans from the Internet for the following letting \_\_\_\_\_ , \_\_\_\_\_

Check No. \_\_\_\_\_ for \$ \_\_\_\_\_ , payable to "State Treasurer of Illinois", is enclosed as payment.

**Part A:** I hereby request ☐ Electronic Proposals & Plans on CD-ROM.

### SPECIAL NOTICE ELECTRONIC PLANS AND PROPOSALS

In addition to the paper Plans and Proposals the Department already offers, starting with the March 5, 2004 Letting the Department will be offering Plans and Proposals electronically. Plans and/or Proposals may be downloaded from the Department's web site at no cost. <http://www.dot.il.gov> CD-ROM's containing Plans and Proposals may also be purchased from IDOT at a cost of \$35.00 per letting set.

Firms wishing to bid directly to the Department **MUST** request Authorization to Bid. Prospective bidders must also submit an Affidavit of Availability.

Firms downloading Plans and/or Proposals that do not wish to bid directly to the Department will not be placed on the Not For Bid list unless they request to be added to the list. Such requests shall be made by submitting a Request for Authorization to Bid/or Not For Bid Status form. (BDE 124INT)

Beginning with the June 2004 Letting the Department will offer electronic Plans and Proposals **ONLY**.

**Part B:** I plan to bid as a prime contractor and hereby request Authorization to Bid the following items:

Upon receipt of the required **original** Affidavit of Availability, IDOT will review the request and issue an "**Authorization to Bid**" only on the items listed in Part B.

**Requestor Remarks:**

**Part C:** Please list our Company on the Not For Bid List for the following items:

**TO EXPEDITE THIS REQUEST, FOLLOW INSTRUCTIONS ON PAGE TWO.**

E-Mail: \_\_\_\_\_

Requestor Phone No.: \_\_\_\_\_ Requestor Fax No.: \_\_\_\_\_

Company: \_\_\_\_\_

Street Address:(\*\*) \_\_\_\_\_

For United Parcel Delivery

City

State

Zip Code

Post Office Box No.:(\*\*) \_\_\_\_\_

Box No.

For First Class Delivery

City

State

Zip Code

By: \_\_\_\_\_

Requested By

Dept. Of Human Rights No.(\*)

(\*) To be obtained from Department of Human Rights, Compliance Division  
Public Contracts Unit, 100 W. Randolph, Suite 10-100, Chicago, Illinois 60601

(\*\*) Complete street address and post office box are required.

On joint venture request use address of joint venture.

Copies to:

☐ Construction

☐ Department

☐ Customer

BDE 124INT (Rev. 3/2004)

Requests for Authorization to Bid must be accompanied by an original Form BC-57, Affidavit of Availability.

Authorization to Bid will not be issued after the time and date specified in paragraph 1 (a) and 1 (b) of the Transportation Bulletin.

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### How to Expedite this Request

1. Using **Black Ink** complete the request form listing all item numbers for PLANS requested in numerical order.
  2. **E-mail** the completed request form to [D&Econtracts@dot.il.gov](mailto:D&Econtracts@dot.il.gov) or Fax to 217-785-1141
  3. **Do Not** make any changes on the request form after it has been faxed. Additional items will require a supplemental request.
  4. Mail hard copy of the request form to IDOT. The mailed request should include a check to pay for the requested items. If requesting **Authorization to Bid**, the requestor should also include the required **Affidavit of Availability with an original signature**.
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**ABOUT IDOT PROPOSALS:** All proposals issued by IDOT are potential bidding proposals. Each proposal contains all Certifications and Affidavits, a Proposal Signature Sheet and a Proposal Bid Bond required for Prime Contractors to submit a bid after written **Authorization to Bid** has been issued by IDOT's Central Bureau of Construction.

**ADDENDA:** Those contractors downloading Proposals from the internet are responsible for checking the Department's web site (<http://www.dot.il.gov>) for any ADDENDA that may effect the downloaded Proposal. An Addenda tracking sheet is on the Departments web site and may be e-mailed, upon subscribing to Departments' subscription service. Once an Addendum is confirmed, the internet Proposal will contain the updated material and may be downloaded, addendum included. It is the contractors responsibility to download the updated Proposal to received the updated information.

**HOW TO OBTAIN ELECTRONIC PLANS & PROPOSALS?:** Download from IDOT's website <http://www.dot.il.gov> and/or order entire letting set on CD-ROM for \$35. The CD-ROM contains all plans & proposals pertaining to the specific letting.

**WHO CAN BID?:** Bids will be accepted from only those companies that request and receive written **Authorization to Bid** from IDOT's Central Bureau of Construction.

**WHAT CONSTITUTES WRITTEN AUTHORIZATION TO BID?:** When a prospective prime bidder submits a "Request for Plans" he/she must indicate at that time which items are being requested For Bidding purposes. Only those items requested For Bidding will be analyzed. After the request has been analyzed, the bidder will be issued a **Proposal Denial and/or Authorization Form**, approved by the Central Bureau of Construction, that indicates which items have been approved For Bidding. If **Authorization to Bid** cannot be approved, the **Proposal Denial and/or Authorization Form** will indicate the reason for denial.

**ABOUT AUTHORIZATION TO BID:** Firms that have not received an authorization form within a reasonable time of complete and correct original document submittal should contact the department as to status. This is critical in the week before the letting. These documents must be received by three days before the letting date. Firms unsure as to authorization status should call the Prequalification Section of the Bureau of Construction at the number listed at the end of these instructions.

**WHAT MUST BE INCLUDED WHEN BIDS ARE SUBMITTED?:** Bidders need not return the entire proposal when bids are submitted. That portion of the proposal that must be returned includes the following:

1. All documents from the Proposal Cover Sheet through the Proposal Bid Bond
2. Other special documentation and/or information that may be required by the contract special provisions

All proposal documents, including Proposal Guaranty Checks or Proposal Bid Bonds, should be stapled together to prevent loss when bids are processed by IDOT personnel.

**ABOUT SUBMITTING BIDS:** It is recommended that bidders deliver bids in person to insure they arrive at the proper location prior to the time specified for the receipt of bids. Any bid received at the place of letting after the time specified will not be accepted.

### WHO SHOULD BE CALLED IF ASSISTANCE IS NEEDED?

#### Questions Regarding

Prequalification and/or Authorization to Bid  
Preparation and submittal of bids  
Electronic plans/proposals

#### Call

217/782-3413  
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